

PARISH ACTION PLAN TEMPLATE							Name of Parish	Bucklebury	
Objective/Project	Actions needed to achieve objective	Priority H/M/L	Planned (Actual) Start Date	Planned Finish Date	Project Manager/Lead Partner	Other Partners	Justification/comments (refer to community support)	Completed (Give Date)	Sustainable Communities Strategy
Safer Communities (e.g. Reducing anti-social behaviour; reducing speed on roads; emergency planning)									
Reduce speeding in Bucklebury	Feedback from Parish Consultation sent to WBC Highways (AG) after discussions at Parish Planning Surgery 26Nov 2009. Future action & follow up will be via BPC or Bucklebury NAG	M	Nov-09	May-11	Upper Bucklebury NAG (T Slatford)	BPC WBC Highways (A Garratt)	2006 Parish Plan Community Consultation 25/26 Sept 2009		Safer
Reduce speeding in Bucklebury	Neighbourhood Action Group (NAG)to discuss parishioners' concerns with the Police and WBC as they arise.	H	Mar-10	Ongoing	Upper Bucklebury NAG (T Slatford)	Thames Valley Police WBC Highways Dept (A Garratt)	Community Consultation 25/26 Sept 2009 Speeding through Upper Bucklebury (Broad Lane) is a priority action area.		Safer
Encourage parishioners to feed back locations and times of speeding to NAG	Prepare article for The Oaks	M	Jan-11	Apr-11	NAG(T Slatford)		Community Consultation 25/26 Sept 2009		Safer
Flood alleviation scheme for Bucklebury Village	BPC to provide ongoing support as and when necessary	H	Jul-07	Apr-11	BPC	Piers Allison Environmental Agency	Flooding in Bucklebury village 2007. Flood Alleviation Scheme completed April 2011.		Safer
Flood alleviation scheme for Bucklebury Village	Encourage Bucklebury villagers to appoint inspectors to monitor weed growth in R Pang, flood alleviation channel and condition of roadside ditches and gullies	H	Aug-11	Ongoing	Bucklebury villagers (Piers Allison)	BPC Environment Agency WBC	Flooding in Bucklebury village 2007. Flood Alleviation Scheme completed April 2011.		Safer
Flood water management plan	BPC to appointflood wardens to liaise between villagers, landowners, WBC as part of the escalation process	H	Aug-11	Apr-12	BPC	Environment Agency WBC Bucklebury villagers	Flooding in Bucklebury village 2007. Flood Alleviation Scheme completed April 2011.		Safer
Be prepared for other emergency situations	Contribute to emergency plan	H	Aug-11	Apr-12	BPC	WBC	WBC/BPC policy		Safer
Prosperous (e.g. Supporting skills and enterprise; economy of villages; Tourism, employment in rural areas)									
Improved telecommunications service – broadband speed and reliability	Identification of current provision and blackspots; requests to service providers for improvements. Focus through BPC	H	Aug-11	Dec-12	BPP(PW)	BPC	Frequent comments from questionnaire		Prosperous
Improved telecommunications service – mobile phone signals	Identification of current provision and blackspots; requests to service providers for improvements. Focus through BPC	H	Aug-11	Dec-12	BPP(PW)	BPC	Frequent comments from questionnaire		Prosperous
Support & encourage local businesses	Identify and agree list of businesses, publish details in print and on the internet. Consider use of advertisements in Oaks magazine and links to surrounding areas	H	Apr-11	Apr-12	BPP(PW)	BPC North Wessex Downs AONB	73% of respondents in favour of a directory. Possible help from NWD AONB LEADER fund		Prosperous
Support & encourage local businesses	BPC to expedite restoring Post Office service in Upper Bucklebury BPC to support appropriate planning applications	H	Dec-10	Ongoing	BPC	BPP	Community questionnaires confirm that Bucklebury is now a place to live AND work		Prosperous

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Healthy (e.g. fostering a sense of place and belonging; improving health and well-being of local people and young people; promoting independence of vulnerable people)									
Encourage more people to cycle. Improve off-road cycleways where roads are dangerous.	Look at the feasibility of improving off-road cycle track to north of Common Straight as 1st priority	H	Dec-10	Apr-12	Better Cycling in Bucklebury group (E Spriggs)	BPC WBC Local landowners	43% of respondents (187 people) were in favour of safer,gravelled cycle routes. 88% of young respondents cycle		Healthy Safer Greener
Encourage more people to cycle. Improve off-road cycleways where roads are dangerous.	Look at feasibility of improving other 3 identified off-road cycle tracks (2nd priority)	M	Aug-11	Apr-13	Better Cycling in Bucklebury group (E Spriggs)	BPC WBC Local landowners	3 other routes identified by Community Questionnaire responses		Healthy Safer Greener
Encourage more people to cycle	Liaise with other parishes to provide continuous cycle routes eg to school, work, station.	M	Aug-11	Ongoing	Better Cycling in Bucklebury group (E Spriggs)	BPC Other parish councils WBC			Healthy Safer Greener
Encourage more people to cycle	Produce a map of cycling routes in and around parish using byways, bridleways & quiet lanes etc.	M	Apr-12	Apr-13	Better Cycling in Bucklebury group (E Spriggs)	North Wessex Downs AONB	54% of respondents wanted a map of local cycling routes		Healthy Greener
Encourage more local people to walk, both individually & in groups	Create a book of Bucklebury walks with local history items	M	Aug-11	Apr-13	BPP(LC)	H Relf (Bucklebury walking group). North Wessex Downs AONB	68% in favour. 11 people offered to help produce book. NWD AONB will help produce leaflets & have electronic template.		Healthy
Encourage more local people to walk, both individually & in groups	Organise more guided walks including walks at weekends	M	Aug-11	Ongoing	Bucklebury walking group (H Relf)	BPP(Events Ctte) North Wessex Downs AONB	141 people interested in more organised walks. NWD AONB can train walks leaders		Healthy Stronger
Provide an outdoor gym in Bucklebury	Carry out survey of suitable sites and look for funding	L	Apr-12	Apr-13	BPP(LC)		84 people (19%) interested in using an outdoor gym		Healthy

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Greener (e.g reducing carbon footprint in the community; transport and sustainable forms of travel; reducing waste and increasing recycling; encourage consumption of local produce; increasing diversity of local wildlife).									
Set up a Greening Bucklebury campaign	Work with Greening Campaign organisation to launch campaign. Greening Campaign funding agreed from WBC	H	Jan-10	Dec-11	Greening Bucklebury work group	Greening Campaign	65% of respondents believe we should reduce our carbon footprint		Greener
Share experiences and collaborate with the Greening Groups in neighbouring parishes	Contact Greening groups in Cold Ash, Hermitage, Thatcham, Hungerford HEAT	M	Apr-11	Ongoing	Greening Bucklebury work group	Anthony Armitage Green Exchange Forum (WBC)	Contact made with Cold Ash & Hermitage		Greener
Encourage individuals willing to car share or looking for a car share to advertise in The Oaks, the Parish Magazine or the website	Investigate similar schemes in Berkshire & Hampshire with view to joining with them	L	Mar-11	Ongoing	Greening Bucklebury work group	WBC Transport Policy Team	9% of individual responses might be interested. See response from Jenny Graham (WBC) at Parish Plan Surgery 29 Mar 2011. Policy LTP SC4 refers		Greener
Encourage more use of local bus services	Pass results and comments made by parishioners as to what would encourage them to use the bus service more to Newbury Buses	L	Aug-11	Ongoing	Greening Bucklebury work group	WBC Transport Policy Team			Greener
Help Bucklebury Primary School to make their current school travel plan more green	Collaborate in the review by the pupils, teachers and governors of Bucklebury Primary School to make their current school travel plan more green	H	Mar-11	Apr-12	Greening Bucklebury work group	Bucklebury Primary School head teacher	Response from Chair of School Governors		Greener
Set up Saturday market. Activity will contribute to a Stronger Community	Look for suitable venue	H	Jan-12	Dec-12	Greening Bucklebury work group	Memorial Hall and Victory Room management committees	Most popular request from respondents. 263 interested (60%)		Greener
Investigate recycling Tetrapackdrinks cartons via the WBC waste disposal facilities	Take this up with WBC	M	Mar-11	Apr-13	Greening Bucklebury work group	WBC Environmental Health Team	169 respondents interested (38.8%) See response from Andy Deacon at Parish Plan Surgery 29 March 2011		Greener
Set up heating oil bulk purchase scheme on behalf of parishioners	Consult with similar groups in other villages, eg Hamstead Norreys Investigate suppliers	M	Aug-11	Apr-12	Greening Bucklebury work group	Carol Newby Oil suppliers	217 respondents interested (51%)		Greener
Arrange a public information forum on solar panels, home heat loss surveys and insulation	Greening Bucklebury Campaign (possibly at the Greening Bucklebury Second Phase Launch meeting)	M	Jan-12	Dec-12	Greening Bucklebury work group	Greening Campaign	183 respondents wanted to find out more		Greener

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Greener - Conservation and Countryside(e.g. increasing diversity of local wildlife).									
Make relevant authorities aware of wish for Bucklebury to stay a 'Rural Parish'.	Upper Bucklebury is classified as a service village in the LDF. Ensure this remains reflected in Local Development Framework (LDF)	H	Jul-10	Ongoing	BPC	WBC Planning	1498 replies out of 2582 individual responses supported wish to remain a rural parish		Greener
Review, support, implement relevant objectives of North Wessex Downs AONB Management Plan 2009-2014		H	Jul-10	Ongoing	BPC	North Wessex Downs AONB Management Plan	Environmental management and conservation to maintain the rural environment that parishioners want		Greener
Protect the environment of the Common.	Organize Common Clearance Days. Continued surveillance of illegal activities	H	Ongoing	Ongoing	BPC (Parish Clerk)	WBC Thames Valley Police	Environmental management and protection to safeguard the rural environment		Greener
Maintain biodiversity and off-road Rights of Way by continuing support for Voluntary groups	Review & set annual budgets to provide annual grants to support selected voluntary groups that meet agreed objectives of Parish Plan and as set by BPC	H	Dec-10	Ongoing	BPC	Voluntary groups listed in Parish Plan Refresh report	BPC reviewed budget and set grants for these voluntary groups & organisations at Dec 2010 meeting		Greener
Restore the old mill in Bucklebury village	Investigate feasibility and prepare business plan	L	Apr-12	Apr-13	The Water Mill Restoration Company (A. McCoran-Campbell)	Pang Valley Conservation Volunteers	258 respondents (60%) of respondents thought it would be a good idea to restore the old mill		Greener
Consider further restoration of The Common to heath land		M	Apr-11	Ongoing	Commons Management Committee (T Culley)	Bucklebury Heathlands Conservation Volunteers	258 respondents (60%) of respondents supported this with 143 not in favour		Greener

Note 1: BPC Bucklebury Parish Council
Note 2: BPP Bucklebury Parish Partnership

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Stronger (e.g.building a stronger sense of belonging, encouraging community participation, reducing inequality, improving diversity and inclusivity for all sectors of the community. Improving access to services)									
Set up Bucklebury Parish Partnership (BPP)	Approach potential chair person and volunteers. Announce BPP at Parish Assembly. Invite representatives from local groups to join the Partnership	H	Aug-11	Apr-12	Peter Brook		Recommendation in Parish Plan Refresh report		Stronger
Aspire to bring people together. Enable events and new groups to be formed	Form activities and events committee from volunteers who arranged Royal Wedding party. Consider amending constitution of BMEARS and using that as a framework	H	Dec-10	Oct-11	Pat Barnard Smith		Community aspiration is to generate more community events and bring people together. Questionnaire respondents requested more parish events and activities		Stronger
Enable events and new groups to be formed: Women's group	Set up Women's Group. New activities and events committee to contact volunteers	H	Jan-12	Dec-12	To be decided		52 questionnaire respondents requested this and 8 would help set it up		Stronger
Enable events and new groups to be formed: Film club	Set up Film club . New activities and events committee to contact volunteers	M	Jan-12	Dec-12	To be decided		76 questionnaire respondents would take part and 14 would help organise it		Stronger
Enable events and new groups to be formed: Book club	Set up Book Club. New activities and events committee to contact volunteers	M	Aug-11	Apr-12	David Newby		126 questionnaire respondents would take part and 10 would help organise it for adults or young people		Stronger
Enable events and new groups to be formed: Theatre group	Set up theatre group. New activities and events committee to contact volunteers	M	Jan-12	Dec-12	To be decided		Requested by respondents to questionnaire		Stronger
Arrange Village events	Group set up to arrange Royal Wedding celebrations to provide focus for future community activities	H	Dec-10	Ongoing	Pat Barnard Smith		Most interest expressed in questionnaire for dinner dance, musical evening, plays, quiz night		Stronger
Support Adult Learning opportunities	New activities and events committee to contact providers	M	Jan-12	Dec-12	To be decided	WBC (Alison Prudden)	Most interest in questionnaire responses for art classes, IT training, languages & photography		Stronger

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Investigate methods of improved advertising of events	New activities and events committee to meet with Oaks editorial team & website working group	H	Aug-11	Dec-11		Oaks Editorial Team website working group			Stronger
Set up email address distribution system for rapid response information	Form email distribution groups for dissemination of "urgent" parish information	H	Nov-10	Dec-11	BPC (J de Lara, Parish Clerk)		300 people gave an email address in Community Questionnaire. Email distribution list available wef Dec-10. Implement in accordance with Data Protection Act		Stronger
Review the Oaks magazine to see if it should include other material.	Meeting of The Oaks editorial team to discuss what should be included, particularly the inclusion of business adverts	H	Aug-11	Dec-11	BPC (LClarke)	Oaks Editorial Team	18% had suggestions for improvement,		Stronger
Better regular signposting in the Oaks to other sources of information (e.g. planning applications, BPC minutes)	Copy Editor to include in every issue	M	Aug-11	Ongoing	BPC (Parish Clerk)	Oaks Editorial Team	Several comments in questionnaire responses		Stronger
Upgrade existing parish websites design & content	Form a working group to make the parish websites more attractive to live, work or visit. Publicise & update websites	M	Jan-12	Dec-12	BPC (J de Lara)	BPC (J de Lara) A McCoran Campbell	70% of respondents have a computer, but only 25% visit the parish websites.		Stronger
Investigate support for community orchard	Meet with Bucklebury Horticultural Society. Consult representatives of the Theale's Future tree planting programme	L	Jan-12	Dec-12	Greening Bucklebury work group (J Wright)	Bucklebury Horticultural Society (D Matthews)	152(35%) of respondents were interested		Stronger

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Housing (e.g. enabling sufficient housing in communities to accommodate continued economic prosperity)									
Establish residents feelings about further housing development	Consider a survey of housing needs in the parish	M	Jan-12	Dec-12	BPC (B Dickens, L Clarke)	CCB (Arlene Kersley) WBC Housing Service	52% of respondents in favour, 36% against. WBC Housing Service would give help for survey print and postage costs. NWD AONB also support housing survey		Prosperous Stronger
Inform parishioners how BPC makes decisions on planning applications & importance of Bucklebury Vision	Improve communication to parishioners on planning matters. Publicise availability of Bucklebury Vision & include in Welcome Pack for newcomers	H	Dec-10	Ongoing	BPC (B Dickens)		117 respondents had not seen a copy of "Bucklebury Vision".		stronger
Children and Young People (e.g. young people being able to contribute; that they feel secure and safeguarded; that they can make a successful transition to the work place; ensuring accessible services for young people.)									
Review existing new events and consider expanding or adapting for families & young people	Draw up list of events, identify the organisers, and review offers of help	M	Aug-11	Ongoing	Parish Plan (PW)	BPC	Responses to Community Questionnaire		Children & Young People
Consider development of covered meeting place	Location identified at Memorial Hall, associated with BMX track project. Site work started June 11.	L	Feb-11	Feb-12	Parish Plan (PW)	Jeremy Brooke & Memorial Hall Mgt Committee	Conclusion from Community Questionnaire analysis		Children & Young People
Support creation of a skateboard park and/or BMX track	Funding secured for BMX trail at rear of Memorial Hall (March 2011). Site work started June 11	H	Dec-10	Dec-11	Parish Plan (PW)	Jeremy Brooke & Memorial Hall Mgt Committee	Most popular request by young people in Community Questionnaire		Children & Young People
Support development of all weather pitch at the Memorial Hall (or other suitable location)	Discussions already underway separate to the Parish Plan by Memorial Hall committee. Site to rear of hall not suitable. Available funds allocated to BMX track & shelter	M	Dec-10	Unknown	Parish Plan (PW)	Jeremy Brooke & Memorial Hall Mgt Committee	Conclusion from Community Questionnaire analysis. Current funds allocated to developing BMX track		Children & Young People
Review use of Hockett Field	Consider implications of improved access and potential activities. Consider alternative uses.	M	Feb-11	Feb-12	Parish Plan (PW)	BPC (W Frankum)	Lack of playing field in Upper Bucklebury identified from Community Questionnaire responses		Stronger